



First aid

Policy statement

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to adults caring for young children.

First aid Kits

We have 2 main first aid kits. One is situated in the Turtle room and the other is in the Terrapin room. We also have a first aid kit with extra supplies located in the small kitchen in between the two rooms as well as an emergency first aid kit in our evacuation bag in the Turtle room which is taken on outings.

Our first aid kit is accessible at all times and contains the following items:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
 - Small x 3.
 - Medium x 3.
 - Large x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.
- 2 pairs of disposable gloves
- 1 plastic disposable apron.

We keep cold compresses in the fridge and a children's thermometer is kept in the medicine cabinet.

Our named person in the setting who is responsible for checking and replenishing the first aid box contents is Rebecca Mann.

Information about who has completed first aid training and the location of the first aid box is provided to all our staff and volunteers, a list of first aiders is displayed in the Turtle room and the Terrapin room.

Procedures

- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- In the event of a significant injury such as a significant bang to the head or a bite from another child, we would contact the parent at the time to avoid a shock at the time of collection.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded on an accident form which is then filed in the accident / medical folder and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our Recording and Reporting of Accident and Incidents Policy.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

This policy was adopted by Little Squirts Preschool on 29th July 2019 (review date 1st July 2020)

Signed.....

Name.....

Role.....